

Partners
Dr. Simon
Ajayi
Dr. Biatrice
Hanna

Associates
Dr. Patience
Tabé
Dr. Ewa Lindo
Dr. Victor
Fakeye
Dr. Olivia
Andan

PPG MEETING

Date of Meeting: 27th October 2016

MEETING ATTENDEES

DR AJAYI	DR A
AYODELE ALOMOGE	AA
MARY TURNER (CHAIR)	MT
TONY LAIRD	TL
EVE MBANEFO	EV
YASMIN JAKHURA	YJ
FAIDET ALAGA	FA
FAYIDA JOHNSON	FJ
VILMA COUTINHO	VC
STUART CRUMP	SC
DONNA CRUMP (NOTE TAKER)	DC

1. APOLOGIES FOR ABSENCE

Paula Forte(PL) and DR Hanna (DR H)

2. WELCOME INTRODUCTION

As there were new people attending this meeting, all parties introduced themselves.

DENMARK ROAD SURGERY

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London.

SE25 5NT

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Previous minutes read and agreed.

3. MATTERS ARISING

Aims and surveys

DR Ajayi mentioned the aim of us meeting as a group was to discuss ideas that could be implemented to reflect the views and representation of the patients attending Denmark Road Surgery. He also mentioned it is good practice for the surgery to compile their own patient survey to get feedback on the services provided which is also a requirement of the Care Quality Commission.

DR A informed the group of an example of a questionnaire on the Denmark Road website which can be used. Patients can be directed to the website to complete the surveys. He has also agreed to circulate the questionnaire to PPG members. The PPG members have agreed to make themselves available to circulate survey to patients who visit the surgery to ensure they are completed. The suggested timescale for this to take place will be in the New Year over a period of five days.

EXPENSES

MT asked DR A whether there would be expenses available for speakers. DR A said that he could ring fence a small amount to cover travel expenses.

ADVERTISING

MT also spoke about expenses for advertising but DR A stated that because of budgetary constraints, that advertising would largely be through word of mouth. DC stated that at the previous meeting, PL mentioned that her son was an IT specialist and he would produce all posters need.

WOODSIDE & SHIRLEY NETWORK MEETING

MT asked if DR A was aware of the Woodside & Shirley network meetings and suggested that a member of the PPG panel should attend. DR A said this was a meeting specifically for either the Practice Manager

or himself to attend, where the CCG gives views and objectives for surgeries to implement.

MT suggested that DR A or Practice Manager ask attendees at the monthly meeting what events they are staging in February to avoid conflict and duplication.

4. FUTURE PLANNING OF POSSIBLE EVENTS

DR A highlighted the need to arrange a weight management talk to help patients struggling with their weight. MT said she tried had made contact with Slimming World, who have informed her of availability around the time of the event. DC & VC have agreed to contact Weight Watchers. The date agreed for either speaker to attend will be on 22 February 2017.

MT suggested swimming, as a possible planning event. She also raised the subject of Homecare after hospital stay. DC remarked that this is the responsibility of the doctor/hospital social worker discharging the patient. MT suggested that information regarding homecare could be added to the Denmark Road Surgery website, to assist Carers.

TL also suggested that Diabetes be a topic that we consider because of the serious risks associated with this disease, if not managed well. DR A and TL to liaise to arrange this. Timescale for this event is Spring/ Summer.

5. ANY OTHER BUSINESS

MT highlighted she was not in agreement with some of the wording of the PPG ground rules. DR A agreed to review both the PGG ground rules and constitution.

It was also agreed that the constitution maximum members who attend PGG meeting should change from 10 to 12.

Next Meeting 8 December 2016 6-7pm